

MOD-198-0003180-A

OP NORTHMOOR
STANDING ORDERS
ANNEX A

TERMS OF REFERENCE
OC INVESTIGATIONS – OP NORTHMOOR

PREAMBLE

1. OC Inv is charged with supervising and managing the investigation teams comprising Op NORTHMOOR.

PURPOSE

2. As OC Inv you are to direct Op NORTHMOOR staff to investigate in line with the terms of reference of Op NORTHMOOR and the strategic direction given by the Gold Commander.

ACCOUNTABILITY

3. OC Inv:

a. Accountable to the Gold Commander.

b. Subject to the functional authority of:

1) AH Op NORTHMOOR.

2) CO SIB Regt.

AUTHORITY

4. OC Inv is authorised to:

a. Exercise functional investigative authority over Op NORTHMOOR personnel to achieve strategic direction.

b. DIRLAUTH and in addition to liaise, at the appropriate level with Service Agencies, [redacted] Formations and Units necessary to fulfil his purpose.

ORGANISATION

5. The chain of command is as follows:

INVESTIGATIONS	G1 – G9
AH Op NORTHMOOR	CO SIB Regt
SO1 OPNM/Gold Commander	

PRINCIPLE TASKS

6. As OC Inv, you are to:

a. Command the Op NORTHMOOR Teams in accordance with current policies, regulations and to execute the strategic direction within resources available.

b. To perform the role of Silver Command and officer in overall charge of the investigation.

Formatted: Indent: Left: 36 pt, Hanging: 34.9 pt
Formatted: Indent: Left: 36 pt, Hanging: 34.9 pt
Deleted: h
Formatted: Indent: Hanging: 1.1 pt
Formatted: Indent: Hanging: 1.1 pt
Formatted: Indent: Left: 35.45 pt, Hanging: 0.55 pt
Formatted: Indent: Hanging: 0.55 pt, Tabs: 54 pt, List tab + Not at 36 pt
Formatted: Indent: Hanging: 0.55 pt

c. Implement and adapt the investigation strategy in line with the strategic direction.

d. Oversee the information, management and decision making systems for the investigation.

e. Be accountable to senior officers for the conduct of the investigation.

f. Liaise with civilian agencies including [redacted] in order to foster understanding, goodwill and progress the investigation.

Formatted: Indent: Hanging: 0.55 pt

Formatted: Indent: Hanging: 0.55 pt

Formatted: Indent: Hanging: 0.55 pt

Formatted: Indent: Hanging: 0.55 pt

GENERAL

7. Carry out any other tasks as directed.

8. Together with Line Managers ensure that all personal mandatory and necessary training is identified, conducted and recorded.

Deleted: carried out and recorded

SECURITY

9. You are to ensure all investigative elements of Op NORTHMOOR staff adheres to Sy SOPs commensurate with respective Government Security Classifications.

HEALTH AND SAFETY

10. All Op NORTHMOOR staff are responsible for taking reasonable care of the health and safety of themselves and others who may be affected by their acts or omissions at work, as specified by the Health and Safety at Work Act 1974, and to observe best practice and compliance with legislation in the protection of the environment and the conservation of energy.

11. All Op NORTHMOOR staff are required to participate in the Unit Safety, Health, Environment and Fire Prevention Organisation as directed by OC HQ Op NORTHMOOR; to carry out whatever training is necessary to fulfil this requirement; to certify their understanding of the Risk Assessments appertaining to the specific tasks allotted to them; to work within the approved safe working practices produced by Line Management for those tasks.

POSTHOLDER'S STATEMENT

11. I have read, and fully understand these Terms of Reference:

Name .....

Signature .....

Date .....